How do I track the flat-rate turnover limit and check VAT separately?

For: Sole trader under flat-rate taxation

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Applicability: Rules set out in the current Tax Guide, verified on 15 November 2026.

The current tax guide for the flat-rate taxation of small businesses states that receipts may be up to €60,000, subject to other conditions. Tracking receipts for the flat-rate scheme and estimating VAT turnover are not automatically the same calculation.

Two control questions

For the flat rate, track the relevant receipts, and for VAT separately determine which supplies and which period are taken into account. In the report, clearly label each total so that you do not apply it to the wrong decision later.

Don't wait for the final payment that brings you close to the threshold. Prepare a list of transactions and check the implications with your accountant or the tax authorities before your status needs to change.

How to prepare this in your business

For each control, record the name of the indicator, the transactions covered, the period and the data source. If different types of transactions are involved, do not simply total all account and statement items into a single figure before verification.

When you approach your internal warning threshold, prepare the documentation for expert review and a change plan: pricing, contracts, the programme and customer communications. Operational preparations can begin before the legal obligation actually arises.

Example of a warning in your own records

You can set an internal warning below the statutory threshold, for example at a level you choose for planning purposes. This warning serves as a heads-up; it is not a new tax threshold.

Specific next steps

1. Determine which transactions fall within each threshold.
2. Introduce a monthly warning before the deadline.
3. Before you transfer, check the applications and deadlines.

Most common mistakes

• Treat every bank inflow as the same tax category.

• Copy the status change deadline from the old article.

Limits of application

This response confirms the condition for flat-rate taxation. It does not determine the moment or the deadline for your entry into VAT.

Sources

Tax Office · Current Guide for sole traders under flat-rate taxation

https://porezna-uprava.gov.hr/hr/obrtnici-pausalisti/4564

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/prag-pausal-pdv