Owner substitution in day-to-day decisions · What should be recorded?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

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Applicability: According to the profile and circumstances of the described case.

Record which powers are temporary, where decisions are recorded and who oversees them.

Record and working document

Test a working day in which the owner does not respond to routine enquiries.

If formal authorisation is required, obtain it before committing.

Working example · Owner substitution in everyday decisions

Test a working day in which the owner does not respond to routine enquiries.

Specific next steps

1. Test a working day in which the owner does not respond to routine enquiries.
2. If formal authorisation is required, obtain it before committing.
3. Review the exceptions weekly and more precisely agree the boundaries of autonomous decision-making.

Limits of application

Apply the guideline to your documents and working methods.

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-delegiranje-zamjena-vlasnik-dokazi