Owner substitution in day-to-day decisions · How to introduce the procedure into routine operations?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

Review the exceptions weekly and more precisely agree the boundaries of autonomous decision-making.

Regular application

Record which powers are temporary, where decisions are recorded and who oversees them.

Test a working day in which the owner does not respond to routine enquiries.

Working example · Owner substitution in everyday decisions

Test a working day in which the owner does not respond to routine enquiries.

Specific next steps

1. Record which powers are temporary, where decisions are recorded and who oversees them.
2. Test a working day in which the owner does not respond to routine enquiries.
3. If formal authorisation is required, obtain it before committing.

Limits of application

Apply the guideline to your documents and working methods.

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-delegiranje-zamjena-vlasnik-primjena