Partially paid B2B service invoice · How to check this with an example?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

Check whether the payment applies exclusively to that account.

Checking by example

Separate the settled portion of the invoice amount and show the remaining outstanding balance.

Keep the original invoice, proof of payment and confirmation of the agreed balance.

Working example · Partially paid invoice for a B2B service

Keep the original invoice, proof of payment and confirmation of the agreed balance. In the event of a dispute over part of the delivery, set aside the undisputed items and agree a procedure with appropriate expert verification.

Specific next steps

1. Separate the settled portion of the invoice amount and show the remaining outstanding balance.
2. Keep the original invoice, proof of payment and confirmation of the agreed balance.
3. In a dispute over part of a delivery, set aside the undisputed matters and agree a procedure with appropriate expert verification.

Limits of application

Apply the guideline to your documents and working methods.

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