Availability of documentation during monitoring · What to record?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

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Applicability: According to the profile and circumstances of the described case.

Keep evidence, certificates and valid versions with the responsible persons.

Record and working document

Perform a test search for one invoice, one contract and one solution.

Distinguish internal draft records from requested or officially submitted documents.

Working example · Availability of documentation during monitoring

Perform a test search for one invoice, one contract and one solution.

Specific next steps

1. Perform a test search for one invoice, one contract and one solution.
2. Distinguish internal draft records from requested or officially submitted documents.
3. Introduce a list of deficiencies with a deadline for resolving each finding.

Limits of application

For procedures covered by the START system.

Sources

START · Frequently Asked Questions

https://start.gov.hr/st/cesta-pitanja.html

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-dokumentacija-nadzor-gotovo-dokazi