Availability of documentation during monitoring · What if the procedure gets stuck?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

Distinguish internal draft records from requested or officially submitted documents.

When a plan meets an obstacle

Organise the documents by obligation and period, and assign someone to be responsible for finding them.

Keep evidence, certificates and valid versions with the responsible persons.

Working example · Availability of documentation during monitoring

Perform a test search for one invoice, one contract and one solution.

Specific next steps

1. Organise the documents by obligation and period, and assign someone to be responsible for finding them.
2. Keep evidence, certificates and valid versions with the responsible persons.
3. Introduce a list of deficiencies with a deadline for resolving each finding.

Limits of application

For procedures covered by the START system.

Sources

START · Frequently Asked Questions

https://start.gov.hr/st/cesta-pitanja.html

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-dokumentacija-nadzor-gotovo-problem