Evidence map for annual financial statements · What to do when the process gets stuck?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

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Applicability: According to the profile and circumstances of the described case.

If the file has been subsequently amended, retain both records and the reason for the amendment.

When a plan meets an obstacle

At the beginning of the year, open a folder for each business year and purpose of submission.

Put the final forms, documentation and proof of submission into it.

Working example · Evidence map for the annual financial statements

Compare the submitted version with the version approved by the responsible persons.

Specific next steps

1. At the beginning of the year, open a folder for each business year and purpose of submission.
2. Put the final forms, documentation and proof of submission into it.
3. Arrange a consistent file-naming convention and the person responsible for handover.

Limits of application

By type of taxpayer, purpose of submission and reporting period.

Sources

FAQ · Answers to the most common questions about GFI

https://www.fina.hr/javne-usluge-za-poslovne-subjekte/registri/registar-godisnjih-financijskih-izvjestaja/odgovori-na-vasa-najcesca-pitanja

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https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-gfi-mapa-dokaza-problem