Reconciliation of cash collected on order · What to record?

For: Platformski radnik kod poslodavca · Platformski rad preko vlastitog obrta

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

For each submission, keep the date, amount, identifier and confirmation of the responsible person.

Record and working document

Check the cash balance against orders placed and returns.

When a discrepancy arises, do not manually alter the status without the verification and signature procedure.

Working example · Reconciliation of cash collected on order

Check the cash balance against orders placed and returns.

Specific next steps

1. Check the cash balance against orders placed and returns.
2. When a discrepancy arises, do not manually alter the status without the verification and signature procedure.
3. Arrange regular handover and recording of any discrepancies.

Limits of application

Apply the guideline to your documents and working methods.

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-plat-gotovina-primopredaja-dokazi