Preparing the groundwork for the annual PO-SD form · How to integrate the procedure into routine operations?

For: Sole trader under flat-rate taxation

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

After submitting, save the confirmation and the form version separately.

Regular application

Separate business income data from tax payments.

Compare the basis with the billing records and verify the billing period.

Working example · Preparation of the groundwork for the annual PO-SD form

Compare the basis with the billing records and verify the billing period.

Specific next steps

1. Separate business income data from tax payments.
2. Compare the basis with the billing records and verify the billing period.
3. When the submission returns an error, check the exact field and rule for the specific year.

Limits of application

Apply the guideline to your documents and working methods.

Original page

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