Preparing the groundwork for the annual PO-SD form · What to do when the process gets stuck?

For: Sole trader under flat-rate taxation

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

When the submission returns an error, check the exact field and rule for the specific year.

When a plan meets an obstacle

Gather the monthly totals, dates of changes and proof of payments.

Separate business income data from tax payments.

Working example · Preparation of the groundwork for the annual PO-SD form

Compare the basis with the billing records and verify the billing period.

Specific next steps

1. Gather the monthly totals, dates of changes and proof of payments.
2. Separate business income data from tax payments.
3. After submitting, save the confirmation and the form version separately.

Limits of application

Apply the guideline to your documents and working methods.

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-posd-priprema-problem