Changing the schedule due to a colleague's absence · What to do when the process gets stuck?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

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Applicability: According to the profile and circumstances of the described case.

If there aren't enough people, consider scaling back the workload while ensuring obligations are met.

When a plan meets an obstacle

Create an up-to-date rota, checking the deadlines for notice, rest periods and overtime.

Preserve the original schedule, the amendment, the reason and the notification method.

Working example · Changing the schedule due to a colleague's absence

For each worker, check the shift rotation and any potential lack of rest.

Specific next steps

1. Create an up-to-date rota, checking the deadlines for notice, rest periods and overtime.
2. Preserve the original schedule, the amendment, the reason and the notification method.
3. Arrange a single channel for confirming the planned shift.

Limits of application

For a Croatian employment relationship, in accordance with applicable regulations and the contract.

Sources

Ministry of Labour · Labour Law, Frequently Asked Questions

https://mrosp.gov.hr/pristup-informacijama-16/najcesca-pitanja-i-odgovori/zakon-o-radu/5698

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