Difference between schedule and hours worked · How to check this with an example?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

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Applicability: According to the profile and circumstances of the described case.

Compare the differences with the basis for calculating relative salary items.

Checking by example

Consider the schedule as a plan, and check the actual hours against the relevant records.

Keep the actual start and end of work, as well as the approved corrections, in accordance with the rules.

Working example · Difference between schedule and hours worked

Keep accurate records of the actual start and end of work and of any authorised corrections in accordance with the rules. If the records are unclear, verify the circumstances with the worker and the person responsible before settling the account.

Specific next steps

1. Consider the schedule as a plan, and check the actual hours against the relevant records.
2. Keep the actual start and end of work, as well as the approved corrections, in accordance with the rules.
3. When the records are unclear, check the circumstances with the employee and the person responsible before processing.

Limits of application

For a Croatian employment relationship, in accordance with applicable regulations and the contract.

Sources

Ministry of Labour · Labour Law, Frequently Asked Questions

https://mrosp.gov.hr/pristup-informacijama-16/najcesca-pitanja-i-odgovori/zakon-o-radu/5698

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