Preparing documentation on co-owners before the application · How to integrate the procedure into routine operations?

For: Private accommodation host

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

Complete the list of evidence with the decision and the date of verification, if consent is required.

Regular application

Keep proof of who the joint owner is and the relationship of the space to the adjoining areas.

Check with the relevant office which persons and shares are included in the condition for the specific property.

Working example · Preparation of documentation on co-owners before the application

Check with the relevant office which persons and shares are included in the condition for the specific property.

Specific next steps

1. Keep proof of who the joint owner is and the relationship of the space to the adjoining areas.
2. Check with the relevant office which persons and shares are included in the condition for the specific property.
3. In the event of a change of owner or mismatched details, request a new clarification before finalising.

Limits of application

According to the type of building, the dates of application and the transitional provisions.

Sources

Official Gazette · Management and Maintenance of Buildings, OG 152/2024

https://narodne-novine.nn.hr/clanci/sluzbeni/full/2024_12_152_2502.html

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/praksa-smj-susjedi-dokazi-primjena