Disabling digital services upon cessation of business · How to approach it?

For: Paušalni obrt · Obrtnici · j.d.o.o. · d.o.o.

Practical business guidance · Reviewed: 2026-11-22

Applicability: According to the profile and circumstances of the described case.

Before termination, export the business documentation and determine where it will remain accessible.

A starting point in practice

Prepare supplier invoices, termination notices and a controlled list of administrator accounts.

On another device, open the actual items from the archive.

Working example · Disabling digital services upon cessation of business

On another device, open the actual items from the archive.

Specific next steps

1. Prepare supplier invoices, termination notices and a controlled list of administrator accounts.
2. On another device, open the actual items from the archive.
3. Close each service with the recorded date, the person responsible and proof.

Limits of application

Apply the guideline to your documents and working methods.

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