Can I change my details via e-Obrt?

For: Obrtnici

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Applicability: Supported procedures for registering changes

The service supports change registration procedures, request tracking and document downloads.

List all the consequences of the change.

Before submitting, note what you are changing and which related systems you are using: contracts, invoices, business channels and authorisations. After implementation, check where the data needs to be reconciled.

Monitor the status of the request and save the final document. If you add a new activity, separately verify the conditions for its actual execution; recording the change does not constitute universal approval of all specific conditions.

How to prepare this in your business

For a planned change, prepare in advance a list of all related locations where the data appears. Once the change has been implemented, mark each update as complete. If the data also alters the way of working, alongside the administrative section, verify the new practical and specific conditions.

Keep the submitted request and the final solution separate, with a clear date. In communications with partners, use the confirmed status and avoid situations where different documents present mutually inconsistent information.

Example of an address change

After registering the new address, check the invoice templates, contracts, contact pages and details with your business service providers. A single change does not mean that all private systems have been automatically updated.

Specific next steps

1. Log in to e-Citizen.
2. Select the change and attach the documents.
3. Follow the solution and update the records.

Most common mistakes

• Replace the submitted request with the issued decision.

• Forget the related business documents.

Limits of application

A request is not the same as an approved change.

Sources

e-Obrt · official service

https://e-obrt.gov.hr/

Original page

https://adriatrends.hr/poslovni-vodic/en/pitanja/promjena-podataka-eobrt